



Ministry of Education

Request for Bids (RFB) – Open Tender Process – Announcement Letter

**Goods for ICT Training Room and Lecturer Room for
Capacity Building Training**

Department of Monitoring and Evaluation (Research),
Ministry of Education, Myanmar

Request for Bids (RFB) – Open Tender Process – Announcement Letter

Name of Assignment:	Goods for ICT Training Room and Lecturer Room for Capacity Building Training, Ministry of Education, Myanmar
Duration of Assignment	2 months (approximately)
RFB Reference No	RFB03/DM&E/2019
Country:	Republic of the Union of Myanmar
Date	June 6 th , 2019

Dear Sir / Madam,

- The Republic of the Union of Myanmar National Education Strategic Plan (NESP) 2016-21 has identified human resource capacity as one of the five drivers of change that will facilitate and sustain NESP reforms over the long term.
- The Ministry of Education (MoE), part of the Government of the Republic of the Union of Myanmar (GoM) commits to achieving this driver of change through implementing a comprehensive capacity development programme to strengthen the knowledge and skills of headquarter senior officials, department technical officers and officials based in sub-national offices in education management.
- Under Strategy 3 of NESP Chapter 13 there are two Programme Components focusing on human resource capacity development. These are:
 - a. Component 2: Education Management Training Programme
 - b. Component 3: Executive Leadership and Mentoring
- On October 1st, 2017 the MOE established a Capacity Development Fund (CDF), in partnership with Embassy of Denmark in Myanmar, to strengthen MOE systems and build human resource capacity to support implementation of the NESP. The Government of the Republic of the Union of Myanmar (GoM) has received funding from the Embassy of Denmark in Myanmar to manage the CDF fund effectively and efficiently.
- The three strategic outcomes of CDF are:
 - a. Enhanced capacity of senior managers to undertake continuous strategic analysis of NESP implementation in order to achieve the NESP Goal and 9 Transformational Shifts;
 - b. Strengthened effectiveness of existing systems and procedures at national and sub-national levels; and,

- c. Efficient and effective implementation of NESP programmes by NESP Secretariat officers, Department Programme Management Teams and State/Region Education officers.
- In order to meet the above mentioned outcomes, the Department of Monitoring & Evaluation (DM&E), Ministry of Education (MoE) invites bids from national and international companies to deliver: **Goods for ICT Training Room and Lecturer Room for Capacity Building Training, Ministry of Education, Myanmar**, as outlined in the Terms of Reference attached to this letter.
 - This Request for Bid (RFB) has been advertised in national and regional media and it is addressed to qualified companies.
 - A company will be selected under an open the tender with two steps, (Technical and Financial Proposal), then the selection based on Quality Cost Based Selection RFB procedure with Technical Proposal (FTP) format as described in the main RFB document in accordance with the best practices in the sector and following guidelines formulated by the World Bank; Government of the Union of Myanmar President's Office Tender Procedures from the 10th April 2017, and related MOE regulations and DM&E Procurement Manual from February 2018.
 - Proposals shall be sent electronically in 2 separate e-mails.
 - a. One email for the Technical Proposal with the subject: RFB003 - (name of bidder) Technical Proposal.
 - b. and another separate email for the Financial Proposal with the subject: RFB003- (name of bidder) Financial Proposal.
 - Both emails shall be sent to the Department of Monitoring & Evaluation (DM&E) secure e-mail address rfb3@dmne-research.org. Bidders shall submit both email no later than the deadline for submission of proposals indicated the present letter.
 - The addresses where the Request for Proposals full document may be obtained are:
 - a. Department of Monitoring and Evaluation (Research)
Ministry of Education. Nay Pyi Taw, Myanmar
Phone: 00-95-9-5419500. Fax: 00-95-67-407406
 - b. Or by email to:
To: Dr. Win Than Tun
Email: mr.htun@gmail.com and cc: z.zay1111@gmail.com

- Details on the proposal's submission date, time and address will be provided in the RFB full document. The table below is a summary key dates.

<u>Activity</u>	<u>Date</u>
Announce RFB Invitation Letter	Thursday, June 6 th 2019
Deadline for Request for Clarifications on TOR from potential bidders	Thursday, June 20 th 2019; 16:00 Hrs. Myanmar Time.
<u>Deadline for Submission of Proposals</u>	Wednesday, July 3 rd 2019; 16:00 Hrs. Myanmar Time.
Technical Proposal Opening	Friday, 5 th July 2019; 10:00 Hrs. Myanmar Time
Technical Proposal Review and Evaluation	Friday, 5 th July 2019; 11:00 Hrs. Myanmar Time
Financial Proposal Opening	Friday, 5 th July 2019; 13:00 Hrs. Myanmar Time
Financial Proposal Review and final selection decision by Committee	Friday, 5 th July 2019; 14:00 Hrs. Myanmar Time
Notification of Award / Invitation for Negotiation	Wednesday, July 10 th 2019 (Estimated)
Contract Award Notice (The Contract will be signed promptly upon Notification of Award)	Monday, July 15 th (Estimated)
Delivery date	To be agreed

Yours sincerely,



Dr Sai Kyaw Naing Oo, Ph.D

Director General

Department of Monitoring and Evaluation (Research)

Ministry of Education

Nay Pyi Taw, Myanmar